



QUALICUM SCHOOL DISTRICT  
FINANCE & OPERATIONS COMMITTEE OF THE WHOLE

MONDAY, NOVEMBER 20, 2023  
10:30 A.M.  
VIA VIDEO CONFERENCING

**Join on your computer, mobile app or room device**

[Click here to join the meeting](#)

Meeting ID: 213 598 028 309

Passcode: aWih8M

**Facilitator: Trustee Elaine Young**

*Mandate: To discuss and make recommendations to the Board on financial, facilities, maintenance, technology and transportation matters with a view to environmental sustainability.*

**AGENDA**

We would like to give thanks and acknowledge that the lands on which we work and learn are on the shared traditional territory of the Qualicum and Snaw-Naw-As (Nanoose) First Nations People.

1. **ACKNOWLEDGEMENT OF TRADITIONAL TERRITORIES**
2. **PRESENTATIONS (10 MINUTES)**
  - a. International Student Program Update (Ross Pepper, Kevin McKee)
3. **PROJECT UPDATES**
  - a. Oceanside Community Track (Elaine/Phil)
4. **ITEMS FOR DISCUSSION**
5. **INFORMATION ITEM(S)**
  - a. DRAFT 2024/2025 Budget Process Schedule (Ron)
6. **ITEMS FOR RECOMMENDATION TO THE BOARD**
  - a. 2022-2023 Statement of Financial Information (SOFI) (Ron/Ryan)
7. **FUTURE TOPICS**
  - a. Long Range Facility Plan
  - b. Amended Budget
  - c. Q2 Financial Summary
  - d. Budget Development – Schedule/Survey
  - e. Budget Development – Review Fees/Rates
8. **NEXT MEETING DATE:**

Monday, January 15, 2024 at 10:30 via video conferencing
9. **ADJOURNMENT**

# 2024-2025 Budget Process Schedule

<b>January/February</b>	<b>Senior Staff Compile Enrolment Projections &amp; Staffing Needs</b>	
	<b>Budget Survey Circulated</b>	
<b>Tuesday, February 6, 2024</b>	<b>Monthly Administrators Meeting</b>	<b>Time: 1:30 pm</b>
<b>Location:</b>	Qualicum Commons	
<b>Purpose:</b>	To review Year to Date for 2022-2023, provide a general overview to 2023-2024 including projections and general staffing levels, discuss budget meeting schedule, discuss obligations and restraints, and identify two PVP to attend February 16 Budget Discussion with Stakeholders	
<b>Compile List of Priorities/Options/Staffing Needs Due to Projections</b>		
<b>Tuesday, February 13, 2024</b>	<b>Trustees/Senior Staff Budget Working Session</b>	<b>Time: 2:00 to 4:00 pm</b>
<b>Location:</b>	Qualicum Commons	
<b>Purpose:</b>	Budget goal-setting exercise	
<b>Thursday, February 15, 2024</b>	<b>Budget Discussion - Trustees/District and School Administration meet with MATA/CUPE/DPAC Representatives</b>	<b>Time: 1:00 to 3:00 pm</b>
<b>Location:</b>	Video-Conferencing	
<b>Purpose:</b>	To review Year to Date for 2022-2023, provide a general overview to 2023-2024 which will include projections, staffing levels, obligations and restraints and will also allow for stakeholder input. Members of the public are welcome to attend and provide comments/ask questions at the end of the meeting.	
<b>Thursday, February 15, 2024</b>	<b>Staff/Public Budget Information Sessions with Trustees and Senior Staff</b>	<b>Time: 5:00 pm (or 6:00?)</b>
<b>Location:</b>	Video-Conferencing	
<b>Purpose:</b>	Following the input received from the stakeholders meeting earlier in the day, attendees will receive the same overview and have an opportunity to provide the Board with input as to District budget priorities.	
<b>Tuesday, February 27, 2024</b>	<b>Regular Board Meeting</b>	<b>Time: 6:00 pm</b>
<b>Location:</b>	Video-Conferencing	
<b>March 5/2024</b>	<b>Departments Submit Draft Budgets to Secretary-Treasurer</b>	
<b>March 12/2024</b>	<b>Regular Board Meeting</b>	<b>Time: 6:00 pm</b>
<b>Location:</b>	Video-Conferencing	
<b>March 13, 2024</b>	<b>Funding Announcement (TBC)</b>	
<b>March 18 to April 1, 2024</b>	<b>Spring Break Period and Easter Weekend</b>	
<b>Tuesday, April 2, 2024</b>	<b>Monthly Administrators Meeting</b>	<b>Time: 1:30 pm</b>
<b>Location:</b>	Qualicum Commons	
<b>Purpose:</b>	All administrative staff to review revised funding and priority list	
<b>Tuesday, April 9, 2024</b>	<b>Trustees/District and School Administration meet with MATA/CUPE/DPAC Representatives</b>	<b>Time: 1:00 to 3:00 pm</b>
<b>Location</b>	Video-Conferencing	
<b>Purpose:</b>	To review draft budgets in comparison to preliminary revenues. Members of the public are welcome to attend and provide comments/ask questions at the end of the meeting.	
<b>Additional Board/Senior Staff Budget Discussions as Required</b>		
<b>Tuesday, April 16, 2024</b>	<b>Location: Special Public Budget Meeting</b>	<b>Time: 6:00 pm</b>
<b>Location:</b>	Video-Conferencing	
<b>Purpose:</b>	To review draft budget	
<b>Tuesday, April 23, 2024</b>	<b>Regular Board Meeting</b>	<b>Time: 6:00 pm</b>
<b>Location:</b>	Video-Conferencing	
<b>Purpose:</b>	To potentially Adopt the 2023-2024 Preliminary Annual Operating Budget	



Ministry of Education

# SCHOOL DISTRICT STATEMENT OF FINANCIAL INFORMATION (SOFI)

6049

SCHOOL DISTRICT NUMBER <b>69</b>	NAME OF SCHOOL DISTRICT <b>Qualicum</b>	YEAR <b>2023</b>
OFFICE LOCATION(S) <b>100 Jensen Avenue East</b>		TELEPHONE NUMBER <b>250-248-4241</b>
MAILING ADDRESS <b>PO Box 430</b>		
CITY <b>Parksville</b>	PROVINCE <b>BC</b>	POSTAL CODE <b>V9P 2G5</b>
NAME OF SUPERINTENDENT <b>Peter Jory</b>		TELEPHONE NUMBER <b>250-954-4687</b>
NAME OF SECRETARY TREASURER <b>Ron Amos</b>		TELEPHONE NUMBER <b>250-954-4675</b>

### DECLARATION AND SIGNATURES

We, the undersigned, certify that the attached is a correct and true copy of the Statement of Financial Information for the year ended June 30, 2023

for School District No. 69 as required under Section 2 of the Financial Information Act.

SIGNATURE OF CHAIRPERSON OF THE BOARD OF EDUCATION	DATE SIGNED
SIGNATURE OF SUPERINTENDENT	DATE SIGNED
SIGNATURE OF SECRETARY TREASURER	DATE SIGNED

## Statement of Financial Information for Year Ended June 30, 2023

### Financial Information Act-Submission Checklist

	<i>Due Date</i>
a) <input type="checkbox"/> A statement of assets and liabilities (audited financial statements).	<i>September 30</i>
b) <input type="checkbox"/> An operational statement including, i) a Statement of Income and ii) a Statement of Changes in Financial Position, or, if omitted, an explanation in the Notes to Financial Statements (audited financial statements)	<i>September 30</i>
c) <input type="checkbox"/> A schedule of debts (audited financial statements).	<i>September 30</i>
d) <input type="checkbox"/> A schedule of guarantee and indemnity agreements including the names of the entities involved and the amount of money involved. (Note: Nil schedules can be submitted December 31).	<i>September 30</i>
e) A schedule of remuneration and expenses, including:	<i>December 31</i>
<input type="checkbox"/> i) an alphabetical list of employees earning over \$75,000, the total amount of expenses paid to or on behalf of each employee for the year reported and a consolidated total for employees earning under \$75,000. If the total wages and expenses differs from the audited financial statements, an explanation is required.	
<input type="checkbox"/> ii) a list by name and position of Board Members with the amount of any salary and expenses paid to or on behalf of the member	
<input type="checkbox"/> iii) the number of severance agreements started during the fiscal year and the range of months' pay covered by the agreement, in respect of excluded employees. If there are no agreements to report, an explanation is required	
f) <input type="checkbox"/> An alphabetical list of suppliers receiving over \$25,000 and a consolidated total for those suppliers receiving less than \$25,000. If the total differs from the Audited Financial Statements, an explanation is required.	<i>December 31</i>
g) <input type="checkbox"/> Approval of Statement of Financial Information.	<i>December 31</i>
h) <input type="checkbox"/> A management report approved by the Chief Financial Officer	<i>December 31</i>

School District Number & Name: School District No. 69 (Qualicum)

**School District  
Statement of Financial Information (SOFI)**

**School District No. 69 (Qualicum)**

**Fiscal Year Ended June 30, 2023**

**TABLE OF CONTENTS**

Documents are arranged in the following order:

1. Management Report
2. Audited Financial Statements with Note Disclosure
3. Schedule of Debt (Schedule 1)
4. Schedule of Guarantee and Indemnity Agreements (Schedule 2)
5. Schedule of Remuneration and Expenses (Schedule 3)
6. Statement of Severance Agreements (Schedule 4)
7. Schedule of Payments for Goods and Services (Schedule 5)
8. Comparison of Scheduled Payments to Audited Financial Statements (Schedule 6)

**School District  
Statement of Financial Information (SOFI)**

**School District No. 69 (Qualicum)**

**Fiscal Year Ended June 30, 2023**

**MANAGEMENT REPORT**

The Financial Statements contained in this Statement of Financial Information under the *Financial Information Act* have been prepared by management in accordance with Canadian generally accepted accounting principles and the integrity and objectivity of these statements are management's responsibility.

Management is also responsible for all other schedules of financial information and for ensuring this information is consistent, where appropriate, with the information contained in the financial statements and for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

The Board of Education is responsible for ensuring that management fulfils its responsibilities for financial reporting and internal control and for approving the financial information included in the Statement of Financial Information.

The external auditors, MPS Chartered Professional Accountants, conduct an independent examination, in accordance with generally accepted auditing standards, and express their opinion on the financial statements as required by the *School Act*. Their examination does not relate to the other schedules of financial information required by the *Financial Information Act*. Their examination includes a review and evaluation of the board's system of internal control and appropriate tests and procedures to provide reasonable assurance that the financial statements are presented fairly.

On behalf of School District

---

Peter Jory, Superintendent

Date:

---

Ron Amos, Secretary Treasurer

Date:

Prepared as required by *Financial Information Regulation*, Schedule 1, section 9

**School District  
Statement of Financial Information (SOFI)**

**School District No. 69 (Qualicum)**

**Fiscal Year Ended June 30, 2023**

**SCHEDULE 1 - SCHEDULE OF DEBT**

Information on all long term debt is included in the School District Audited Financial Statements.

Prepared as required by *Financial Information Regulation*, Schedule 1, section 4

**School District  
Statement of Financial Information (SOFI)**

**School District No. 69 (Qualicum)**

**Fiscal Year Ended June 30, 2023**

**SCHEDULE 2 - SCHEDULE OF GUARANTEE AND INDEMNITY AGREEMENTS**

School District No. 69 (Qualicum) has not given any guarantee or indemnity under the Guarantees and Indemnities Regulation.

Prepared as required by *Financial Information Regulation*, Schedule 1, section 5



SCHOOL DISTRICT NO. 69 (QUALICUM)  
YEAR ENDED JUNE 30, 2023

SCHEDULE 3 - SCHEDULE OF REMUNERATION AND EXPENSE

ELECTED OFFICIALS

<u>Name</u>	<u>Position</u>	<u>Remuneration</u>	<u>Expenses</u>
AUSTIN, JULIE E	TRUSTEE	17,910.68	890.27
FLYNN, EVE M.	TRUSTEE	20,823.04	2,453.94
GODFREY, LAURA	TRUSTEE	5,689.96	-
KELLOGG, CAROL	TRUSTEE	11,670.32	703.95
KURLAND, BARRY	TRUSTEE	17,352.32	1,485.01
YOUNG, ELAINE	TRUSTEE	18,519.40	418.13
TOTAL ELECTED OFFICIALS		<u>91,965.72</u>	<u>5,951.30</u>

**SCHOOL DISTRICT NO. 69 (QUALICUM)  
YEAR ENDED JUNE 30, 2023**

**SCHEDULE 3 - SCHEDULE OF REMUNERATION AND EXPENSE**

DETAILED EMPLOYEES > 75,000

<u>Name</u>	<u>Position</u>	<u>Remuneration</u>	<u>Expenses</u>
ABEL, JARET	TEACHER	101,206.38	135.79
ALDEN, BRIAN DEAN	TEACHER	84,425.73	-
AMOS, RONALD	SECRETARY TREASURER	183,169.16	1,364.51
ARMSTRONG, ALLEN GORDON	IT TECHNICIAN	76,737.42	843.87
AVIS, MICHAEL	TEACHER	101,501.25	751.19
AYERS, BYRON M	TEACHER	92,484.01	994.75
BAIER, SHEILA LYNN	TEACHER	77,219.56	-
BARBER, DONALD C	TEACHER	90,582.10	-
BARCLAY, SARA LISA	TEACHER	91,316.22	162.32
BARTLE, MARIE AGNES-MARI	TEACHER	92,126.56	-
BARTON, RYNE SHAWN	TEACHER	81,268.24	-
BAUDER, AYNSLEE ELIZABETH	TEACHER	98,125.50	289.13
BAUGH, DAVID NORMAN	TEACHER	79,274.09	-
BEAM, SCOTT	BLT MANAGER	82,596.04	-
BEASLEY, MICHELLE JO	TEACHER	92,484.18	-
BEAULIEU, MARC	TEACHER	85,920.31	-
BEVILACQUA, BARRY	TEACHER	93,085.75	-
BIDDLECOMBE, JOANNA CHRISLYN	TEACHER	87,555.72	511.55
BOLD, DONALD M	EDUCATION ADMIN	79,677.65	-
BOLEN, ELAINE	TEACHER	84,717.98	-
BONNOR, LAURA L	TEACHER	100,135.37	-
BOQUIST, TRIONA A	TEACHER	79,128.40	73.21
BORTOLOTTI, ROBERT PAUL	TEACHER	76,050.95	-
BOUDROT, SARA L	TEACHER	92,483.88	-
BRADBURY, MONICA	TEACHER	162,071.44	31.36
BRAUN, BENJAMIN HERMAN	EDUCATION ADMIN	125,408.30	-
BRAVO, ELIA M	TEACHER	91,773.10	-
BRITZ, DARYL	TEACHER	98,553.69	-
BROWN, JILL	TEACHER	91,085.79	1,831.38
BROWN, MICHAEL	PAINTER	80,548.46	142.00
BROWN-DANOIT, PAULINE WINNIFRED	TEACHER	101,317.17	146.61
BURGESS, CRYSTAL ANN	TEACHER	81,817.82	-
BURKE, TAMMI MICHELLE	TEACHER	82,167.16	183.83
CAMPBELL, DOUGLAS B	TEACHER	101,317.13	-
CARMICHAEL, DARIN J.	TEACHER	107,355.99	3,094.95
CATHRINE, PATRICIA	EDUCATION ADMIN	142,965.41	-
CHANDRA, LYDIA ROHINI	TEACHER	82,586.36	54.58
CHARNOCK, GAYNOR	EDUCATION ADMIN	125,302.93	810.48
COBURN, ANGELA	TEACHER	81,482.25	-
COCHLIN, KIMIE	TEACHER	91,819.37	-
CODISPODI, MAUREEN ELAINE	TEACHER	99,522.86	-
COMER, DEBORAH ANNE	TEACHER	98,840.22	-
CONFORTIN, SHANNON	TEACHER	101,317.17	-
CONN, JEREMY	TEACHER	99,018.86	31.13
CRAVEN, DAN	TEACHER	91,412.86	-
DAHLSTEDT, DAVID H	CARPENTER	100,482.17	63.00

**SCHOOL DISTRICT NO. 69 (QUALICUM)  
YEAR ENDED JUNE 30, 2023**

**SCHEDULE 3 - SCHEDULE OF REMUNERATION AND EXPENSE**

DETAILED EMPLOYEES > 75,000

<u>Name</u>	<u>Position</u>	<u>Remuneration</u>	<u>Expenses</u>
DAVIDSEN, BRADLEY ROBERT	TEACHER	101,317.30	299.00
DAVIDSON, ANGELA ZOE	TEACHER	92,341.19	411.83
DEERING, HEATHER	EDUCATION ADMIN	128,766.97	165.08
DENT, JESSICA LYNN	TEACHER	84,425.91	-
DIEWOLD, JEANNETTE NAOMI	TEACHER	101,206.37	262.62
DINNING, ROBERT	TEACHER	92,554.29	-
DODD, GORDON A	TEACHER	100,960.16	-
DONKERS, MARK GREGORY	TEACHER	101,791.61	105.20
DORSAY, STEPHEN ALFRED	TEACHER	101,314.34	773.95
DRAGANI, ERICA	TEACHER	98,528.48	84.43
DUTTON, KATHRYN	TEACHER	92,126.98	35.80
DYKSTRA, KYLE	TEACHER	81,958.72	322.28
FAA, KERRI	TEACHER	101,206.42	143.20
FENTON, JASON D	TEACHER	101,317.16	2,084.09
FERNANDEZ, LINDA TAMARA	TEACHER	100,603.13	-
FERREIRA, LUCY MARY	TEACHER	87,129.14	-
FINSTAD, TRACIE ALISON	TEACHER	101,315.94	193.98
FLETCHER, CARMEN	TEACHER	98,910.59	55.13
FLETCHER, KAREN JEANNE	TEACHER	98,910.45	60.66
FREED, JORDAN OLIVER HAR	TEACHER	77,964.63	-
FRIESEN, REUBEN	EDUCATION ADMIN	94,193.43	1,315.02
FRIESEN, YAKOV	TEACHER	101,944.65	380.00
FUHRMANN, JENNIFER RUTH	EDUCATION ADMIN	135,306.41	1,000.74
GARDNER, TANYA RHEON	TEACHER	92,483.91	-
GAUVIN, CHRISTOPHER	TEACHER	98,765.99	1,977.34
GONZALEZ DEL VALLE, MARIA ELVIRA	TEACHER	92,483.90	866.22
GORDON, BRAYDEN KENT	EDUCATION ADMIN	125,302.91	1,236.04
GRAINGER, AMY RAE	TEACHER	99,019.04	292.15
GREGORY, SHAWN DANIEL	PLUMBER/GASFITTER	85,647.44	592.20
GUNN, TANDY	EDUCATION ADMIN	150,498.38	1,892.60
HAGARTY, MARJORIE A	TEACHER	81,420.22	576.06
HAY, JOHN PAUL	SOCIAL WORKER	78,679.37	2,239.32
HEINRICH, NORBERTA	TEACHER	102,605.36	-
HERGT, KARIN	EXECUTIVE ASSISTANT	81,033.74	394.38
HICKEY, JESSICA MICHELLE	TEACHER	78,050.62	70.52
HOLDER, TERESA LORRAINE	TEACHER	92,486.99	255.69
HOLMAN, MINDY MARIE	TEACHER	100,849.41	35.84
HUNG, RYAN	ASST SECRETARY TREASURER	123,077.93	1,078.52
HUNG, SARAH	EDUCATION ADMIN	125,303.02	126.13
HUNT, GRADY	TEACHER	80,938.64	-
INSLEY, MICHAEL	CUSTODIAN	75,032.50	-
ISENOR, KRISTOFOR MILES	TEACHER	101,869.71	-
ISENOR, SHANNON MARY	TEACHER	89,678.01	275.26
JANSSEN, DEIRDRE	TEACHER	100,603.14	268.73
JEDLIK, MARTIN	TEACHER	102,312.33	763.47
JOHNSEN, CORBY DAVID	TEACHER	101,722.94	-

**SCHOOL DISTRICT NO. 69 (QUALICUM)  
YEAR ENDED JUNE 30, 2023**

**SCHEDULE 3 - SCHEDULE OF REMUNERATION AND EXPENSE**

DETAILED EMPLOYEES > 75,000

<u>Name</u>	<u>Position</u>	<u>Remuneration</u>	<u>Expenses</u>
JORY, PETER	SUPERINTENDENT	225,999.90	8,666.88
KATCHUR, KAREN	TEACHER	100,960.48	54.58
KATZ, SHANNON LEAH	TEACHER	81,062.62	121.31
KELLAS, BRENT J	TEACHER	93,789.83	4,241.17
KELLY, GERALDINE	TEACHER	96,002.17	-
KENNEDY, DEIRDRE AISLING	TEACHER	98,910.59	-
KENNY, MICHAEL	TEACHER	101,317.36	397.65
KINNEY, DENISE MARIE	HR ASSISTANT	85,871.57	781.80
KLASSEN, JACQUELINE TRACY JANE	TEACHER	97,112.01	-
KNIGHT, JANE	TEACHER	92,484.40	574.63
KORTAS, HELENA M	TEACHER	92,204.04	68.00
KURAMOTO, ASHLEY MARIE	TEACHER	82,403.91	572.19
LACOUVEE, LESLEY ELLEN	EDUCATION ADMIN	142,845.30	7,563.30
LAFLEUR, JACQUELINE GRACE	TEACHER	77,685.53	-
LANGENMAIER, KONRAD TORU	TEACHER	81,053.93	-
LAPPER, JAYNE	TEACHER	101,317.51	-
LARKIN-BOYLE, LAURIE	TEACHER	100,596.82	410.81
LAUER, CANDICE NICOLE	TEACHER	92,382.59	-
LAVOIE, ALLISON DAPHNE	TEACHER	101,310.94	1,057.11
LAWRENCE, KAREN	TEACHER	80,227.99	-
LEE, JORDAN D	TEACHER	82,961.35	1,997.91
LEWIS, GREG	TEACHER	101,316.82	2,249.18
LEYENAAR, ALANNAH	TEACHER	81,630.21	140.69
LIBBY, MARTIN	TEACHER	88,254.61	-
LINDAHL, KATHRYN	TEACHER	84,707.85	46.98
LING, MING-TAO	IT TECHNICIAN	76,196.45	2,956.89
LITTON, PATRICK	TEACHER	78,508.00	57.17
LUKIANCHUK, PAUL	TEACHER	101,317.46	-
LUNNY, JENNIFER A	EDUCATION ADMIN	128,766.96	698.88
MACLEOD, HEATHER	EDUCATION ADMIN	120,268.56	-
MACMILLAN, ELISABETH JOHNSTON	TEACHER	98,910.59	-
MACVICAR, DAVE EDWARD	TEACHER	92,484.05	511.25
MARSHALL, KAYA	TEACHER	79,215.48	1,862.46
MARSHALL, LORI	EDUCATION ADMIN	150,498.37	394.88
MATTICE, CAROLIN C	TEACHER	97,635.71	214.43
MAURY, MICHAEL A. J.	CARPENTER	79,637.17	465.12
MCCALLUM, LESLIE	TEACHER	100,960.21	662.51
MCCLINTON, TARA LYNN	TEACHER	81,020.59	-
MCDONALD, ROBERT SAUNDERS	TEACHER	75,181.14	-
MCINNES, MARK GILBERT	EDUCATION ADMIN	108,973.98	123.48
MCKEE, KEVIN	EDUCATION ADMIN	142,845.27	-
MCKEE, SHERRI IRENE	TEACHER	91,769.90	-
MCKINNON-SANDERSON, CORLEEN	EDUCATION ADMIN	129,266.99	-
MCLATCHIE, WILLIAM	TEACHER	92,382.62	-
MCLEAY, DEVON	TEACHER	83,908.82	67.04
MCLEOD-SHANNON, ROSIE	EDUCATION ADMIN	139,897.63	113.40

**SCHOOL DISTRICT NO. 69 (QUALICUM)  
YEAR ENDED JUNE 30, 2023**

**SCHEDULE 3 - SCHEDULE OF REMUNERATION AND EXPENSE**

DETAILED EMPLOYEES > 75,000

<u>Name</u>	<u>Position</u>	<u>Remuneration</u>	<u>Expenses</u>
MCMILLEN, KEVIN	TEACHER	92,126.37	-
MCNABB, MARY	TEACHER	92,009.50	-
MEIER, JOLIN PAGE	TEACHER	99,323.29	442.41
MERTZ, BRYN	SPEECH LANGUAGE PATHOLOGIST	81,495.62	950.00
MIHOC, MARIA	TEACHER	92,483.83	202.04
MILLER, TARA LUELLE	TEACHER	92,014.03	-
MOHR, KAYLA JEAN	TEACHER	80,453.64	313.50
MORRISON, MARY ANN	TEACHER	85,357.65	-
MORRISON, SHEILA	EDUCATION ADMIN	142,845.30	19.86
MORRISON, TARRI	SPEECH LANGUAGE PATHOLOGIST	82,972.86	32,627.70
MOSTAD, KAREN	TEACHER	101,345.44	1,793.22
MOUSSEAU, DENNIS	TEACHER	92,515.51	-
MUIRHEAD, GREGORY JAMES	TEACHER	92,008.85	2,419.27
MUNRO, PHILLIP RAYMOND	DIRECTOR OF OPERATIONS	144,240.84	-
MURPHY, TOMMIE NELSON	CARPENTER	75,899.10	97.00
NAILOR, GRAEME	TEACHER	101,316.42	-
NDIAYE, DJIMITH	TEACHER	92,483.86	-
NESBITT, TRACI	TEACHER	76,048.17	-
NEUFELD, CYNTHIA	EDUCATION ADMIN	125,302.95	-
NEUMEYER, ERIC SCOTT	TEACHER	99,178.73	-
NIKIRK, LAUREN E.	EDUCATION ADMIN	99,630.67	125.57
NIKULA, BRIAN	TEACHER	101,136.01	-
NIKULA, JESSICA	TEACHER	101,317.17	2,424.41
NOWAK, TOBIAS	TEACHER	98,910.56	-
PARADISE JOHNSON, DAYNA MICHEL	TEACHER	77,541.59	290.43
PATTERSON, ROSEMARY IRENE	SCHOOL PSYCHOLOGIST	101,206.44	616.20
PAUL, BRENDA-LEE	DIRECTOR OF HR	162,552.07	2,155.51
PELLETIER, MONIQUE	TEACHER	92,025.55	-
PEPPER, DEANNA	TEACHER	92,479.58	-
PEPPER, ROSS WILLIAM	EDUCATION ADMIN- ISP	146,671.37	9,949.11
PETLEY-JONES, ALEXANDRA	TEACHER	82,494.16	55.98
PHILIP, CARRIE	TEACHER	81,344.88	134.69
PHILLIPS, ANNA	HEALTH/WELLNESS COORDINATOR	79,147.14	-
PICKARD, JENNIFER	TEACHER	101,207.04	127.63
POWELSON, BRIAN DONALD	HEAVY DUTY MECHANIC	85,906.88	356.24
PRESTON, SOPHIE	TEACHER	102,021.05	354.52
PRICE, ELIZABETH	TEACHER	100,424.64	369.08
PROCTOR, JANIS MARIE	TEACHER	101,834.52	244.34
PROVENCHER, JEAN-FRANCOIS	TEACHER	101,317.47	-
PRUNKL, BRANT	MANAGER OF OPERATIONS	120,297.67	4,662.46
QUINN, HEATHER MARIE	TEACHER	79,883.20	-
RAE, LAURA	TEACHER	76,602.05	213.19
RASA, LILIAN	TEACHER	99,019.05	6,739.16
RAY, JENNIFER LEE	TEACHER	99,167.03	83.02
REDPATH, DAVID BOYD	TEACHER	87,084.86	-
REID, JAMES KYLE	ELECTRICIAN	81,191.86	624.00

**SCHOOL DISTRICT NO. 69 (QUALICUM)  
YEAR ENDED JUNE 30, 2023**

**SCHEDULE 3 - SCHEDULE OF REMUNERATION AND EXPENSE**

DETAILED EMPLOYEES > 75,000

<u>Name</u>	<u>Position</u>	<u>Remuneration</u>	<u>Expenses</u>
RICHARDS, JANET MARY	TEACHER	75,135.40	48.17
RIDYARD, KATE PENELOPE	TEACHER	91,784.97	274.37
ROGERS, GREG	TEACHER	92,010.04	-
ROSCOE, TARA CATHERINE	TEACHER	98,553.61	-
ROWAN, LESLEY	EDUCATION ADMIN	139,897.63	1,188.46
RUFFELL, JOHN RICHARD PR	TEACHER	86,900.94	-
RYCROFT, EWEN	ELECTRICIAN	89,179.32	648.02
SAVAGE, CARL	TEACHER	92,484.08	-
SAVAGE, GARY EDWARD	TEACHER	101,317.46	-
SCHULZ, JACQUELYN	TEACHER	75,775.08	65.91
SCORER, GAVIN	TEACHER	82,307.69	6,454.15
SEIDEL, EDWARD	TEACHER	101,206.44	975.39
SHERLOCK, TINA	TEACHER	99,169.39	2,004.04
SMITH, TABITHA LYN	TEACHER	83,627.61	92.04
SNYDER, DARREN JOSEPH	TEACHER	91,376.32	42.90
SOMMERFELD, KATIE EVA	TEACHER	106,437.17	30.08
SOCHUCK, MICHEAL	PLUMBER/GASFITTER	85,662.02	1,494.15
SPENCER-DAHL, DENISE C	TEACHER	101,722.90	4,445.68
SPRAY, BRYAN	TEACHER	101,317.39	-
STEFANEK, RUTH	TEACHER	101,120.80	5,660.06
STEFUIK, ADAM MURRAY	TEACHER	100,959.70	-
STEIN, RICHARD	CARPENTER	107,015.06	63.00
STODDART, NATHAN	TEACHER	101,138.65	3,669.05
STUTT, BREE THERESA	TEACHER	78,800.49	378.63
SWANSON, JUSTINE	TEACHER	82,494.17	40.28
SZOPA, ELIZABETH	TEACHER	78,414.45	33.01
TANNER, AMBER C	TEACHER	99,018.77	-
TAYLOR, AUTUMN	EDUCATION ADMIN	150,193.13	98.86
TAYLOR, EKATERINE	TEACHER	98,355.58	-
TAYLOR, JOSEPH BLAKE	TEACHER	83,780.86	1,736.43
TERPSTRA, RUDOLPH	EDUCATION ADMIN	156,877.98	3,395.96
TICKELL, KATIE LYNNE	TEACHER	101,314.74	537.44
TOMIYAMA, KAZUO	TEACHER	101,317.16	-
TREVOR-SMITH, TANNIS SHANNON	TEACHER	101,206.38	-
TULLI, ELISA MAE	TEACHER	78,478.93	66.43
VIRGIN, JESSICA	TEACHER	78,262.77	191.47
WANG, LING	IT TECHNICIAN	77,794.90	736.17
WENGER, BRETT	IT TECHNICIAN	76,618.67	1,906.72
WHETSTONE, MARLENE (ROO)	TEACHER	79,215.70	204.18
WHITEHEAD, MICHELLE JEAN	TEACHER	88,087.68	690.26
WHITESIDE, DEANNA B	TEACHER	99,019.20	754.13
WHYNACHT, JULIE RACHELLE	TEACHER	99,018.87	209.52
WIDING, ANDREA HARMONY	TEACHER	96,123.52	-
WILLERS, BONNIE	TEACHER	91,652.99	471.04
WILLIAMS, JOHN	EDUCATION ADMIN	142,845.31	-
WILLIAMS, NICHOLA	TEACHER	91,294.57	-

**SCHOOL DISTRICT NO. 69 (QUALICUM)  
YEAR ENDED JUNE 30, 2023**

**SCHEDULE 3 - SCHEDULE OF REMUNERATION AND EXPENSE**

DETAILED EMPLOYEES > 75,000

<u>Name</u>	<u>Position</u>	<u>Remuneration</u>	<u>Expenses</u>
WILSON, GILLIAN DENISE	ASST SUPERINTENDENT	184,197.66	1,525.67
WILSON, KIMBERLEY	TEACHER	91,217.70	-
WILSON, REID DAVID	TEACHER	100,960.13	493.51
WITTE, JESSE	EDUCATION ADMIN	146,671.39	125.17
WOLFE, TARA MEAGAN	TEACHER	76,050.83	690.87
WONG, FLORENCE BIK-YEE	EDUCATION ADMIN	118,688.14	826.56
WOODS, LINETTE KATRINE	TEACHER	101,206.44	2,633.24
WOODS, MATTHEW	TEACHER	101,206.41	-
WORTHEN, BRIAN D	EDUCATION ADMIN	142,845.30	-
WORTHEN, KATI	TEACHER	101,027.99	257.19
WYLLIE, ROMAN MATHEW	TEACHER	86,456.42	-
ZALINKO, LARA JEAN	TEACHER	101,206.41	250.24
TOTAL DETAILED EMPLOYEES > 75,000		23,873,312.79	183,019.81
TOTAL EMPLOYEES <= 75,000.00		<u>19,334,674.68</u>	<u>213,209.74</u>
TOTAL EMPLOYEES OTHER THAN ELECTED OFFICIALS		43,207,987.47	396,229.55
CONSOLIDATED TOTAL		<u>43,299,953.19</u>	<u>402,180.85</u>
CONSOLIDATED TOTAL, REMUNERATION PAID		<u>43,702,134.04</u>	
TOTAL EMPLOYER PREMIUM FOR CPP/EI			<u>2,589,810.47</u>

**School District  
Statement of Financial Information (SOFI)**

**School District No. 69 (Qualicum)**

**Fiscal Year Ended June 30, 2023**

**SCHEDULE 4 - STATEMENT OF SEVERANCE AGREEMENTS**

There were no severance agreements made between School District No. 69 (Qualicum) and its non-unionized employees during fiscal year 2022-23.

Prepared as required by *Financial Information Regulation*, Schedule 1, subsection 6(7)



**SCHOOL DISTRICT NO. 69 (QUALICUM)  
YEAR ENDED JUNE 30, 2023**

**SCHEDULE 5 - SCHEDULE OF PAYMENTS FOR GOODS AND SERVICES**

DETAILED VENDORS > 25,000.00 :

<u>Vendor Name</u>	<u>Expense</u>
1169161 BC LTD	34,650.00
AINSWORTH INC.	131,428.16
ALPHA ROOFING & CLADDING INC.	677,758.56
ANDREW SHERET LIMITED	50,751.90
APPLE CANADA INC.	56,934.24
ARCHIE JOHNSTONE PLUMBING & HEATING	181,540.94
ARI FINANCIAL SERVICES	48,442.00
B.C. HYDRO & POWER AUTHORITY	439,163.54
B.C.T.F.	374,336.89
BCSTA	42,612.53
BIRKLEARNS EDUCATIONAL CONSULT	31,500.00
BLUUM TECHNOLOGY CANADA, INC.	57,293.61
BRANCHING OUT URBAN FORESTRY	34,963.69
BRAUN, BEN OR ALISA	25,335.00
BUNZL CLEANING & HYGIENE	144,982.28
CITY OF PARKSVILLE	118,323.71
D.B.L. DISPOSAL SERVICE LTD	26,140.25
DCM INC.- DOCUMENT CONVERSION	43,859.76
DISCOVERY MOTORS LTD.	65,615.20
DOUBLETHINK INC.	26,592.30
E.B. HORSMAN & SON	163,330.17
ELLI ISMAILZAI INTERPRETING	25,750.00
FERGUSON, JENNIFER OR LOVE, RANE	26,100.00
FORTISBC	373,745.21
GATEKEEPER SYSTEMS INC.	37,055.77
GLOBAL INDUSTRIAL CANADA	31,335.10
GRAND & TOY LIMITED	59,400.70
HAKAI ENERGY SOLUTIONS	468,734.31
HEIMANN, IMKE OR SCARPINO, THEODORE	25,200.00
INTRADO CANADA, INC	40,223.40
JONATHAN MORGAN & COMPANY LIMITED	32,657.69
KEV SOFTWARE INC.	33,745.37
KOERS & ASSOCIATES ENGINEERING	26,968.62
LASQUETI PROPANE INC.	30,050.04
LIFEWORKS (CANADA) LTD.	72,098.43

**SCHOOL DISTRICT NO. 69 (QUALICUM)  
YEAR ENDED JUNE 30, 2023**

**SCHEDULE 5 - SCHEDULE OF PAYMENTS FOR GOODS AND SERVICES**

DETAILED VENDORS > 25,000.00 :

<u>Vendor Name</u>	<u>Expense</u>
M.A.T.A.	62,832.00
MACKENZIE FINANCIAL IN TRUST	25,014.14
MADILL - THE OFFICE COMPANY	58,817.99
MICROSERVE	148,763.49
MID ISLAND CONSUMER SERV. CO-OP	419,349.01
MINISTER OF FINANCE	931,303.23
MODERN PURAIR NANAIMO	72,006.06
MPS	26,775.00
MULOIN, SUSAN OR MULOIN, DARCY	27,000.00
MUNICIPAL PENSION PLAN	1,069,847.09
NEISH NETWORKS INC.	54,813.36
OCEANSIDE BUILDING LEARNING	153,616.00
OLYMPIC INTERNATIONAL SALES LTD	49,684.96
PACIFIC BLUE CROSS	1,044,301.37
POWERSCHOOL CANADA ULC	125,492.91
PRO PACIFIC HAZMAT LTD.	29,645.53
PUBLIC EDUCATION BENEFITS TRUST	720,298.43
QDPVPA	50,920.00
RBC DOMINION SECURITIES	41,524.00
RED WILLIAMS WELL DRILLING LTD	27,579.96
REGIONAL DISTRICT OF NANAIMO	53,071.51
RICOH CANADA INC.	59,165.08
RIDGELINE MECHANICAL LTD.	25,896.50
RONDA BELL	53,168.01
SOFTCHOICE LP	42,362.04
STAPLES PROFESSIONAL	54,481.43
SUNBELT RENTALS OF CANADA INC	51,067.88
SUPER SAVE PROPANE	29,380.20
SWING TIME DISTRIBUTORS	60,174.66
TEACHERS' PENSION PLAN	3,295,892.78
TELUS MOBILITY CELLULAR INC.	38,089.04
TOWN OF QUALICUM BEACH	48,700.62
TRAVEL HEALTHCARE INSURANCE SOLUTIONS	74,193.40
TRI TEC SECURITY & SOUND INC	33,276.32
TRI-METAL FABRICATORS	203,592.82

**SCHOOL DISTRICT NO. 69 (QUALICUM)  
YEAR ENDED JUNE 30, 2023**

**SCHEDULE 5 - SCHEDULE OF PAYMENTS FOR GOODS AND SERVICES**

DETAILED VENDORS > 25,000.00 :

<u>Vendor Name</u>	<u>Expense</u>
TROY LIFE & FIRE SAFETY LTD.	65,361.99
UNIGLOBE SPECIALTY TRAVEL LTD.	32,787.00
VANCOUVER ISLAND UNIVERSITY	102,092.42
WASTE CONNECTIONS OF CANADA	125,469.34
WAYNE SPENCER	65,981.70
WINDSOR PLYWOOD	31,381.38
WORKSAFEBC	583,269.79
WTC	49,861.43
X10 NETWORKS	36,219.69
Yael Sanchez Villaverde	<u>44,111.94</u>
TOTAL DETAILED VENDORS > 25,000.00	14,457,252.87
TOTAL VENDORS <= 25,000.00	<u>4,657,079.43</u>
TOTAL PAYMENTS FOR THE GOODS AND SERVICES	<u>19,114,332.30</u>

**SCHOOL DISTRICT NO. 69 (QUALICUM)**  
**YEAR ENDED JUNE 30, 2023**

**COMPARISON OF SCHEDULED PAYMENTS TO AUDITED FINANCIAL STATEMENT EXPENDITURES**  
**SCHEDULE 6**

SCHEDULED PAYMENTS

Schedule of Remuneration and Expenses		
Remuneration	\$ 43,702,134	
Employee Expenses	402,181	
Employer Portion of EI and Canada Pension Plan	<u>2,589,810</u>	
Total Schedule of Remuneration and Expenses		\$ 46,694,125
Schedule of Payments for Goods and Services		<u>19,114,332</u>
<b>CONSOLIDATED TOTAL OF SCHEDULED PAYMENTS</b>		<b><u>\$ 65,808,458</u></b>

FINANCIAL STATEMENT EXPENDITURES

Operating Fund Expenditures	\$ 54,827,438	
Trust Fund Expenditures	7,544,415	
Capital Fund Expenditures	4,165,676	
<b>CONSOLIDATED TOTAL OF FINANCIAL STATEMENT EXPENDITURES</b>		<b><u>\$ 66,537,529</u></b>
<b>DIFFERENCE BETWEEN SCHEDULED PAYMENTS AND FINANCIAL STATEMENT EXPENDITURES</b>		<b><u><u>(729,071)</u></u></b>

**EXPLANATION OF DIFFERENCE**

The schedule of payments for the provision of goods and services differs from the financial statements in the following ways:

- 100% of GST paid to suppliers is included, whereas the financial statement expenditures are net of the GST rebate
- Third party recoveries of expenses from PAC and school fundraising activities may not all be adjusted for in the schedules
- Employee benefits may be duplicated in the schedule of payments where also reported in employee remuneration
- Travel expenses that are paid directly to suppliers may be duplicated in employee expenses
- Other miscellaneous cost recoveries that may not have been deducted from the scheduled payments

The financial statements are reported on an accrual basis, and include payroll liabilities that are not reflected in the schedule of remuneration and expenses, and accounts payable balances that are not reflected in the schedule of payment for the provision of goods and services. Changes in liability balances from year to year affect the financial statement expenditures but not the scheduled payments which are reported on a cash basis.